

Tack Ching Girls' Secondary School
2023-2024
Inter-school Speaking Examination Practice

10th January 2024

Dear Parents/ Guardians,

To better prepare students for their upcoming HKDSE, the English Department has organized an inter-school speaking examination practice with Kwai Chung Methodist College. Details of the practice are as follows:

Activity:	Inter-school Speaking Examination Practice
Date:	19 th January, 2024 (Friday-Day 6)
Location:	Tack Ching Girls' Secondary School
Gathering Time:	3:30 pm
Dismissal Time:	4:45 pm
Teacher-in-charge:	Ms. Cheng Yee Kwan
Remarks:	(1) Students should go to the designated classrooms. (2) Students should help form the tables and chairs for the speaking practice.

Please complete the reply slip and return it to the subject teacher by 12th January 2024, and remind your daughter to attend the above activity punctually. For any enquiries, please feel free to contact the teacher-in-charge, Ms Cheng Yee Kwan, at 2729 3211.

Yours faithfully,

Hui Yin Shan
Principal

-----Reply Slip -----

No. : 160

____ January, 2024

Dear Principal,

I read in the acknowledgement of the above notice in connection with the activity and the relevant arrangements. My child will participate in the Inter-school Speaking Examination Practice and I will remind her to attend the activity punctually.

Name of student: _____

Class & Class No.: _____

Signature of Parent/Guardian: _____

Name of Parent/Guardian: _____

Phone number of Parent/Guardian: _____

Phone number of student: _____

(Collection of parents' contacts is for safety reason in case of emergency. The information will be discarded after the activity.)