

**德貞女子中學**  
**二零二三至二零二四年度**  
**英文科活動（第七十五屆香港學校朗誦節-集誦）家長通知書**

敬啟者：

貴子女已參加第七十五屆香港學校朗誦節比賽，該比賽將於十一月至十二月期間舉行。詳情如下：

|       |   |
|-------|---|
| 活動項目： | 英文科活動（第七十五屆香港學校朗誦節）   |
| 活動日期： | 請參閱附件參賽通知   |
| 活動時間： | 請參閱附件參賽通知   |
| 活動地點： | 請參閱附件參賽通知   |
| 負責老師： | 郭家榛老師，潘瑞笙老師   |
| 備註：   | 1. 同學須穿著整齊校服及帶備身份證明文件，自行往返比賽場地。<br>2. <b>參賽通知書於交回此回條時派發，請妥善保管。</b><br>3. 比賽時間如屬上課時段，視作公假處理，惟貴子女須先回校報到*。<br>4. 比賽完畢後，請盡快交回朗誦成績予英文科老師，以便紀錄。 |

請著貴子女於11月8日前，把回條交回負責老師，並請督促貴子女依時出席活動。如有任何問題，請致電2729 3211與郭家榛老師或潘瑞笙老師聯絡。

此致  
學生家長

德貞女子中學校長

謹啟

二零二三年十一月二日

-----回 條 -----

編號：106

敬覆者：

本人已知悉小女參加第七十五屆校際朗誦節，定當督促小女依時出席活動。小女會於當日 #直接前往比賽場地 / 由家人，親友或監護人陪同 前往比賽場地。（#請刪去不適用者）

此覆  
德貞女子中學校長

中\_\_\_\_級\_\_\_\_班\_\_\_\_號學生：\_\_\_\_\_

學生家長/監護人簽署：\_\_\_\_\_

學生家長/監護人姓名：\_\_\_\_\_

家長聯絡電話：\_\_\_\_\_

學生聯絡電話：\_\_\_\_\_

二零二三年十一月\_\_\_\_日

(收集聯絡電話，目的是讓負責老師在有需要時聯絡家長/學生，有關資料將於活動完結後銷毀。)

**Tack Ching Girls' Secondary School**  
**2023-2024**  
**English Department Activity Notice to Parents**  
**(75<sup>th</sup> HK Schools Speech Festival – English Speech)**

2<sup>nd</sup> November, 2023

Dear Parents / Guardians,

Your daughter is going to participate in the 75<sup>th</sup> HK Schools Speech Festival Competition. Details of the competition are as follows:

|               |   |
|---------------|---|
| Activity :    | Hong Kong Schools Speech Festival (English Speech)  |
| Date :        | Please refer to the attached Competition Notice   |
| Time :        | Please refer to the attached Competition Notice   |
| Venue :       | Please refer to the attached Competition Notice   |
| Teacher i/c : | Ms. Kwok Ka Tsun & Mr. Poon Shui Sung Merton  |
| Remarks :     | <ol style="list-style-type: none"> <li>1. Students should bring their identification documents and attend the activity in proper school uniform.</li> <li>2. Entry forms will be distributed upon submission of this notice.</li> <li>3. Students should still go back to school as usual if the competition starts in the afternoon.</li> <li>4. Competition results should be submitted to your English teacher for keeping records.</li> </ol> |

Please complete the reply slip below and return to Ms. Kwok Ka Tsun or Mr. Poon Shui Sung Merton by **8<sup>th</sup> November, 2023 (Wednesday)**, and remind your child to attend the above activity punctually. For any enquiries, please feel free to call 2729 3211 to contact the teacher-in-charge.

Yours faithfully,

Hui Yin Shan  
Principal

-----Reply Slip -----

No. : 106

\_\_\_\_\_ November, 2023

Dear Principal,

I read in the acknowledgement of the above notice in connection with the activity and the relevant arrangements. My child will participate in the *HK Schools Speech Festival Competition* and will travel to the venue # **on her own / accompanied by her parents, relatives and/or guardians.**

(# delete as appropriate)

S\_\_\_ ( ) Name of Student: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_

Telephone number of Parent / Guardian: \_\_\_\_\_

Telephone number of Student: \_\_\_\_\_

(Collection of parents' contacts is for safety reason in case of emergency. The information will be discarded after the activity.)